



A Necessary Evil Now A Necessary Good.

Thomas Office Solutions Now LEAP Managed IT

WHY LEAP?

IT shouldn't be a necessary evil. IT should be a necessary good.

It shouldn't take an army to figure out why your document isn't printing. And you should never wake up in the middle of the night worrying if your data is secure.

We take care of that. We don't just put out fires. We prevent them before there's even a spark.



We make you feel smart. Empowered. And confident.

There should never be a 'man behind the curtain' running your operations. And just like grade school there is no such thing as a stupid question. Our approachable geniuses guide and train you and answer your questions so you and your entire team feel comfortable and confident.

We never take leaps of faith. We only take leaps of fact.

We don't hit the refresh button with our fingers crossed. We never assume and we never ignore. Each system, software or slight change we make is rooted in data and reason, and we run it by you for approval.

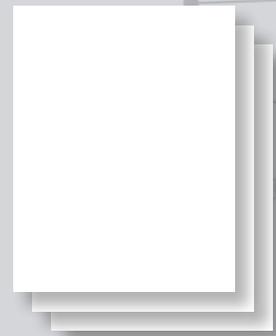


Because you're ready to take the leap forward.

You should never feel like you're in the dark ages when it comes to your IT. Let us help propel you forward.

For now and the future.





OUR SERVICES



Managed I.T.

No business, regardless of size, should have to endure a fragile IT system. You should feel secure and empowered. We understand that keeping critical business services up and running is key to effective daily operations. This is why we spend so much time aligning our technology and support to your needs.

We have stood witness to the ebb and flow of technology; from typewriters to printers and copiers to fully Managed IT solutions, we represent the evolution of technology. We are helping revolutionize IT for our clients to guide their immersion and use of it.

Managed Print

Do you want to make your printing environment more efficient? By using the right hardware, software and our expertise; we can help manage the cost, boost productivity and increase document security.

Managed Print Services (MPS) allows you to understand how your budget is being spent. With a tailored approach, we will assess your needs and compile an efficiency study to get you a viable solution.



Document Management

One central location, one easy-to-use software application. By implementing a document management system, your business will have the ability to store and track documents, control data, and customize user specifications in one place.

Our document management system will eliminate the need for paper-based filing systems and increase efficiency and productivity. This solution is perfect for businesses that are very paper-intensive and are interested in improving paper filing efficiency.



1

Assess

A complete audit of your company's IT systems to gain a better understanding of where improvements can be made.



2

Implement

Addressing key points and providing tools so your employees can focus on the customer's experience.



3

Optimize

Scheduled performance reviews so that we can be sure we are meeting all of your technology needs.



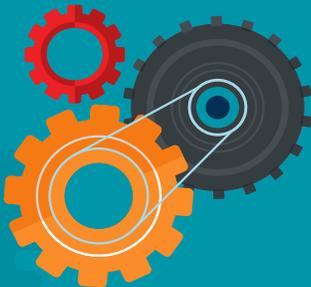
PROCESS



1

Assess

We will schedule a consultation with you to gather information about the current IT setup. We then conduct a complete IT audit that thoroughly analyzes the company's IT systems, hardware infrastructure and general operations. This assessment is designed to provide an analysis of your company's current state and give recommendations that we will use to leverage your IT as a tool to improve efficiencies and operations. The LEAP team generates a detailed report showing a snapshot of your company's current situation, which includes security threats, network problems, server performance and other associated risks or issues.



2

Implement

Our team will put a technology roadmap in place that will address the challenges highlighted in the audit. This includes providing tools that monitor and proactively keep the technology running at low risk. We will create a technology environment that gives your employees a consistent experience so they can focus on serving your customers and making your business better. The LEAP team's overall objective during this phase is to get you to a controlled state so that the focus can be on continuous improvement and evaluation.



3

Optimize

We will take your technology environment from good to great by finding solutions that will keep your technology and business ahead of the curve. Our team will schedule an initial review after 30 days of the go live date to assess how things are going. We will also schedule monthly or quarterly reviews so that we can be sure we are aligning your technology needs to your goals, strategy and budget. These meetings are extremely important for both your company and us so we can be sure that we are consistently setting goals, prioritizing work and collecting data to measure progress.



LEAP VALUES

Our goal is to make technology work for you, not against you. We accomplish this with our managed IT services. From cloud solutions to desktop support, our local technicians are dedicated to making sure your network is running smoothly when you need it to – all of the time.

01



Hardwork

Solutions don't always come easy. But that's what we love. A little elbow grease and a lot of wit ensures our clients always get 100% every single day.

02



Proactive

Many IT providers sit in the shadows until something breaks. We don't. We're there for our clients recommending and implementing solutions so your systems are strong from day one.

03



Community

We started in a small community, and it's still part of our foundation. Celebrating the unsung heroes of small cities and towns and sharing our insights is our biggest source of inspiration.

04



Genius

Business is built on people. Talented, wicked smart people. At LEAP, we only hire those who are experts in their field. Each of us has a big brain, but an even bigger heart.

Looking for more insights to help your business?

A powerful company starts with great leaders and empowered employees. Each month, LEAP Managed I.T. hosts virtual classrooms on the latest technology trends, applications, software and security information that you need to know.

For the latest classroom schedule and other events, please visit our website at www.leapmanagedit.com/events.

CORPORATE OFFICE

1515 West Kilgore Muncie, IN 47304

INDIANA OFFICES

Fishers | Ft. Wayne | Kokomo

PHONE (765) 741-9446

WEB LEAPMANAGEDIT.COM